



# Skillwise Training Environmental Policy Statement

<b>Title</b>	<b>Date</b>	<b>Who</b>
Origin date	April 2017	Ian Simms
Reviewed	November 2020	Jen Moore
Last Review	November 2022	Lee Croucher
Next Review	November 2023	Lee Croucher

## **Environmental Policy Statement**

Skillwise Training has built and maintained a responsible and innovative approach to the programmes that we deliver. We are committed to providing a high-quality service in an environmentally responsible manner.

## **SKILLWISE TRAINING POLICY**

We recognise that through our day-to-day activities we will have an impact upon the environment and we aim to reduce this by continually improving our environmental performance in such areas as waste minimisation and recycling, energy and water use, purchasing and transport.

Skillwise Training will measure its impact on the environment and set targets for ongoing improvement, in the form of an Annual Action Plan.

Skillwise Training will meet or, where possible exceed, all the environmental legislation that relates to Skillwise Training.

Skillwise Training will implement a training program for its staff through Staff Inductions and Team meetings, to raise awareness of environmental issues and enlist their support in improving Skillwise Training's performance.

## **RESPONSIBILITY FOR IMPLEMENTATION OF THIS POLICY**

We believe that it is everyone's responsibility to ensure this policy is implemented. Roles and responsibilities are as follows:

- The Directors are responsible for overseeing the implementation and maintenance of this policy.
- The Senior Management Team are responsible for ensuring that sufficient resources are available for implementing this policy, and give their full support to identifying and changing corporate processes and practices which impact on the environment, and promote sustainable development;
- All Company employees are responsible for ensuring that their work areas and activities are operating in accordance with company environmental standards, and that they report any environmental issues to their line manager.

**RESPONSIBILITY FOR MONITORING THIS POLICY**

This policy will be reviewed annually (or more frequently, if legislation and best practice make it necessary) by the Skillwise Training's Quality Assurance Team in order to ensure its continuing relevance.

Any changes to the policy will be communicated to all employees.